

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
July 19, 2022 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Wristen at 2:00 pm

1.1 Flag Salute

President Wristen led the flag salute.

1.2 Roll Call

Present were President Wristen, Vice President Taggart, Director Hatley and Director Latulippe. Also present were Attorney Carter, Office Manager Padilla, Engineer Heindell and Manager Boucher. Director Reynolds was absent.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on June 21, 2022.

3.2 Financial Statement – Delayed due to FYE Close

3.3 Water Warrants – Check Number 19566-19615 Total \$259,118.42

CalPERS Annual Unfunded Accrued Liability Total \$97,332.00

Water LAIF Deposit - \$6,000.00

Sewer Warrants – Check Number 7354-7359 Total \$355,185.29

Sewer LAIF Deposit - \$20,000.00

Sewer LAIF Withdrawal (July 5, 2022) - \$169,000.00

Secretary Revolving Account – Check Number 2664 Total \$5.00

Health Reimb Account – Check Number 2904-2906 Total \$838.65

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for June 2022

It was moved by Director Hatley, seconded by Director Taggart to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Introduction of New Employees

Manager Boucher introduced to the Board, Parker Paul, Madalyn Miller and Kyle Kroeger. Parker and Madalyn were hired on June 27th and Kyle was hired on July 5th as Operation Maintenance Workers. He informed the Board that Parker was employed with the United States Forest Service and holds a Water Distribution Grade D1 License. Madalyn was employed with Del Oro Water and has worked

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for California Water Company and as summer help at TWSD. She currently holds a Water Distribution Grade D3 License and a Water Treatment Grade T2 License. Kyle was employed with California Water Company and is currently working on getting his Water Distribution Grade D2 license. All three employees were introduced to each of the Board members who welcomed them to TWSD.

5.2 Resolution 05-22 – Adding Unpaid Charges to the Annual Assessment

Manager Boucher submitted for Board review the 2022-23 Direct Assessment and Fee Information submitted by the Butte County Auditor-Controller's Office. It was moved by Director Hatley, seconded by Director Latulippe and carried by a unanimous vote that Resolution 05-22, "Resolution Adding Unpaid Charges to the Annual Assessment" be adopted. Roll call was taken.

5.3 Policy 4.140 – Code of Ethics

Manager Boucher informed the Board that Policy 4.140 – Code of Ethics is required to be reviewed biennially. Attorney Carter mentioned that he has reviewed the Policy and that there are no amendments required. Motion made by Director Taggart; seconded by Director Hatley and unanimously carried to approve Policy 4.140 – Code of Ethics with no changes to the Policy that was adopted on September 22, 2020.

5.4 Compensation Study

Manager Boucher presented to the Board a TWSD Compensation Study provided by Bryce Consulting. He mentioned that the study has some good information but some information such as comparing job descriptions is incompatible. Bryce Consulting mentioned that they were unable to gather information from agencies such as Paradise Irrigation District but when going onto the Transparent California website, Paradise Irrigation 2019 information is listed. Engineer Heindell reviewed over a spreadsheet showing the current and proposed wages for each job position. He mentioned that the main idea is to find an agreement on what we are looking at and then to figure out the rates in how we are going to implement it and then go from there. We need to figure out what should be done with the employees that are in current wage scales and employees that are topped out at their scales. Consensus of the Board is that based on the compensation study performed by Bryce Consulting and using the TWSD Compensation Analysis spreadsheet, authorization is given to Manager Boucher and Engineer Heindell to move forward on looking at the potential rate structure for the District. No action was taken.

6. **WATER BUSINESS**

6.1 **Letter of Support (PRPD)**

Manager Boucher informed the Board that he was contacted last week by the General Manager of the Paradise Recreation and Park District asking for a letter of support for the potential of a grant for the Feasibility Study for Lake Concow. Based on the information that was provided by his assistant, a letter of support has been drafted. Consensus of the Board is to have Manager Boucher sign the Letter of Support and to forward it to the General Manager of the Paradise Recreation Parks District.

7. **ATTORNEY REPORT**

None

8. **SEWER BUSINESS**

8.1 **SC-OR Report**

Commissioner Wristen reviewed over the June 2022 Regular Meeting of the Sewerage Commission – Oroville Region.

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

Engineer Heindell reported that the June Board meeting had been cancelled.

10. **MANAGER REPORT**

Director Ernest Reynolds: As of today, Director Reynolds has served on the Thermalito Water and Sewer District Board for a total of forty-nine (49) years. In honor of his 49 years of dedicated service as a Board member to the Thermalito Water and Sewer District, the District would like to put together a Resolution Plaque that would cover his involvement with the District throughout his time. The Resolution Plaque will be presented to Director Reynolds at the September Board meeting.

Candice Wristen: Candice Wristen who has been the Janitorial Service for Thermalito Water and Sewer District has given notice that she will no longer be able to supply her services due to health issues. A floral arrangement will be sent to Ms. Wristen thanking her for her years of service.

Treatment Plant Expansion Project: Engineer Heindell reviewed the status of the project in that all submittals have been approved and that once all materials have been procured, Pall Corporation will provide an updated delivery schedule.

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1943 Mountain Vista Rebuild: Engineer Heindell updated the Board on the reconstruction of the home relocated at 1943 Mountain Vista Drive. When the house was rebuilt, the plumber installed a sewer pump due to the sewer outlet of the residence being considerably lower than the previous building. District staff advised that the pump would not be allowed as it was gravity before and needed to be constructed the same per TWSD Improvement Standards Section 11.11.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

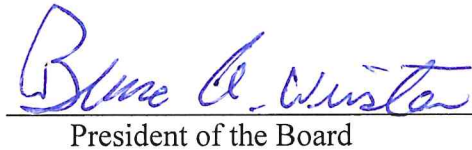
12. BOARD COMMENTS

None

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:40 pm.


Secretary of the Board


President of the Board