

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
August 17, 2021 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by Vice President Wristen at 2:00 pm

1.1 Flag Salute

Vice President Wristen led the flag salute

1.2 Roll Call

Present were Vice President Wristen, Director Taggart and Director Latulippe. Also present were Attorney Carter, Office Manager Padilla, Manager Boucher and Engineer Heindell. President Hatley and Director Reynolds were absent.

Manager Boucher informed the Board that he received a call earlier today from Chuck Reynolds. Mr. Reynolds made mentioned that the agenda looked generic and that his father, Director Reynolds would not be attending today's meeting.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on July 20, 2021

3.2 Financial Statement – Delayed due to FYE Close

3.3 Water Warrants – Check Number 18876-18934 Total \$356,305.92

Water LAIF Deposit - \$165,000.00

Water LAIF Withdrawal - \$89,000.00

Sewer Warrants – Check Number 7304-7308 Total \$26,468.59

Sewer LAIF Deposit - \$22,000.00

Sewer LAIF Withdrawal – \$5,000.00

Health Reimb Account – Check Number 2861-2863 Total \$369.64

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for July 2021

It was moved by Director Taggart, seconded by Director Wristen to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

At this time, Glen Sturdevant and Mikah Salsi from SC-OR stood before the Board and presented an award to Director Latulippe in recognition of her services down at SC-OR.

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5. GENERAL ADMINISTRATION BUSINESS

5.1 Mechanics Bank Proposal

Office Manager Padilla informed the Board that several times, Bank of the West has closed the Oroville Branch due to low staffing. Staff has also ran into issues when trying to make deposits at the Gridley Branch. Manager Boucher requested that staff get a proposal from another bank to see what options are out there. Staff presented to the Board a proposal submitted from Mechanics Bank. Mechanics Bank would be willing to offer the same services as Bank of the West however, their monthly service fee would vary depending on the number of transactions during the month. Consensus of the Board is to table this item for now and to have staff look into obtaining a quote from Tri Counties bank to present at the September Board meeting.

6. WATER BUSINESS

None

7. ATTORNEY REPORT

7.1 Proposed Draft Board Manual and Policies

Attorney Carter mentioned that included in the Board packet was a red-lined copy of the Board Manual as well as policies that pertain to the Directors. He brought to the Boards attention that the Closed Session Policy has been rewritten to reflect comments made at the last board meeting. The Policy now reads, that should a Board Member be unable to attend a closed session in person, they may meet with the Chair or, in the Chair's absence, the Vice Chair and the District's General Manager prior to or after the meeting to receive the information presented in closed session and to provide their opinion related to the subject matter discussed in closed session. He requested that the Directors review the copies and if any changes need to be made, to either contact himself or staff. He stated that he would like to have a finalized copy of the Board Manual to bring to the September Board meeting for approval.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Wristen reviewed over the July 2021 Regular Meeting of the Sewerage Commission – Oroville Region.

- Director Wristen has some concerns regarding e-mailing the Attorney and 3 Voting Members a copy of the Change order after it has been approved by the General Manager. The General Manager was granted the ability to approve a change order up to \$25,000.

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- SC-OR will be looking into discounts that can be taken on their Accounts Payables.

8.2 Resolution 05-21 – Resolution for Clean Water State Revolving Fund Financial Assistance Application

Engineer Heindell is requesting that the Board approve Resolution 05-21 which will allow the General Manager to sign and file on behalf of the District, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Golden Feather Mobile Home Park Wastewater Consolidation Project. Motion made by Director Taggart; seconded by Director Latulippe and unanimously carried to approve Resolution 05-21 Authorizing Resolution for Clean Water State Revolving Fund Financial Assistance Application for the Golden Feather Mobile Home Park Wastewater Consolidation Project. Roll call was taken.

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA Report

Director Wristen reviewed over the July 2021 Regular Meeting of the Wyandotte Creek GSA.

10. MANAGER REPORT

Thermalito Water & Sewer District Water Right Discussion: Engineer Heindell reported that after reviewing several documents at the State Water Resource Control Board, it was determined that the District has Post-1914 water rights. He explained that the reason the District was able to be formed the way it was is that the District resumed partial rights that PG&E lost by not using the water. The Misian Canal had gone inoperable; they didn't use it and in three years, they lost the right to the water. In the early 20's, Table Mtn. and Thermalito came together and petitioned for that water right and were granted it in 1926. The District has a 1926 water right. It is a senior Post-1914 water right.

2021 Concow Water Transfer Update: Engineer Heindell handed out a copy of the draft Refill Agreement for the Concow Reservoir. He explained that the Refill Agreement is between Thermalito (the transferee), DWR and the Bureau of Reclamation. He reviewed over how the Refill Agreement works and mentioned that monthly, he will be sending a refill impact accounting spreadsheet to DWR which accounts for how much water has been filled and how much has been spilled from Lake Concow. He mentioned that by signing this agreement, it states that it is in force and effect until Lake Oroville enters a flood condition. Motion made by Director Wristen seconded by Director Taggart and unanimously carried to approve the water sale based on the Refill Agreement that was

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presented to the Board and to authorize Manager Boucher and Engineer Heindell to move forward with the water transfer.

Thank You Letter: A thank you letter was received from customer Patti Cisco addressed to Utility Worker Ryan McIntosh regarding his prompt and good work that he and his crew did to correct the water problem close to 1649 Leta Lane.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

12. BOARD COMMENTS

Happy Anniversary to Director Taggart

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:53 pm.


Secretary of the Board


President of the Board