

## Minutes of the Regular Board Meeting

Thermalito Water and Sewer District  
Minutes of the Regular Board Meeting  
June 21, 2016 – 2:00 pm

### 1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

#### 1.1 Flag Salute

Attorney Carter led the flag salute

#### 1.2 Roll Call

Present were President Hatley, Vice President Taggart, Directors Pulley, Thompson and Reynolds. Also present were Recording Secretary Padilla, Attorney Carter, Engineer Heindell and Manager Boucher.

### 2. PERSONS DESIRING TO ADDRESS THE BOARD

None

### 3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on May 17, 2016 and Special Meeting held on June 3, 2016

3.2 Financial Statements – May 2016

3.3 Water Warrants – Check Number 15238-15301 Total \$380,470.49  
Water LAIF Deposit - \$58,109.79

Sewer Warrants – Check Number 6927-6933 Total \$29,375.94  
Sewer LAIF Deposit - \$18,890.21

Secretary Revolving – Check Number 2626-2627 Total \$82.45

Health Reimb Arrangement – Check Number 2621-2623 Total \$1,587.58

3.4 Summary of District Operation and Solar Power Generation – May 2016

It was moved by Director Reynolds, and seconded by Director Taggart to approve consent agenda item 3.1 - 3.4. Motion carried.

### 4. ITEMS REMOVED FROM CONSENT AGENDA

None

### 5. GENERAL ADMINISTRATION BUSINESS

#### 5.1 Approval of Fiscal Year 2016/2017 Budget – Resolution 02-16

Manager Boucher reported that the proposed 2016/2017 Water and Sewer Budget had been reviewed by the Directors in the May Board meeting. Manager Boucher asked the Board if further explanation of the Budget was needed, at which time the Board agreed that there were no further questions. Motion made by Director Reynolds; seconded by Director Thompson and unanimous carried to adopt Resolution 02-16, Resolution Adopting the Final Thermalito Water and Sewer District Budget for Fiscal Year 2016/2017. Roll call was taken.

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**5.2 Review Policies 1.210, 1.220, 1.230 and 3.130**

Manager Boucher informed the Board that since the District will not be increasing its rates for FY 2016/2017, there will be no changes to the following policies:

Policy 1.210 – Water/Sewer Connection Fees

Policy 1.220 – Fireline Standby Fees

Policy 1.230 – Administrative Fees

Policy 3.130 – Construction Meter Deposit and Construction Water Rates

**5.3 Employee Appreciation Day**

Manager Boucher is requesting to close the office at 10:00 am on Friday, August 12th for Employee Appreciation Day to be held at Riffles Resort. He mentioned that staff has contacted the City of Oroville for pricing on Hewitt Park and has contacted Quilici Winery for daily rental use of the facility but no phone calls have been returned. Consensus of the Board is to close down the office at 10:00 am on August 12, 2016 for Employee Appreciation Day at Riffles Resort.

**6. WATER BUSINESS**

None

**7. ATTORNEY REPORT**

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report**

General Manger Koch from SC-OR who was present at the meeting reported the following:

- **SC-OR Policy 7140:** Policy 7140 has been updated to reflect the approved rate increase into effect for the FY 2016/17 increasing from \$10.35 per EDU to \$11.35 per EDU.
- **Resolution 04-16 Source of Funds for Facility Upgrades:** Resolution 04-16 establishes source funding for facility upgrades to meet regulatory requirements. Currently \$1.00 per EDU is being transferred to the Regulatory & Capital Account and with the adoption of the FY 2016/17 budget, the amount will increase to \$1.50 per EDU.
- **Berry Creek Rancheria:** The Berry Creek Rancheria is expanding to put in a gas station, store and housing. The Rancheria was required to do a Capacity Study as their project is greater than 20 EDU's. The study came back with the only mitigation needed is to pay the fees upon issuance of their permits. Mitigation Agreement with the Berry Creek Rancheria for expansion of the project has been approved.

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**8.2 Standing Committee – SC-OR Commissioners – Policy 4.150**

President Hatley appointed the following SC-OR Committee for FY 2016/17:

**COMMITTEE**

SC-OR  
SC-OR Voting Member

**DIRECTORS**

Thompson and Hatley  
Thompson

**9. MANAGER’S REPORT**

None

**10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

**11. BOARD COMMENTS**

None

**12. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 2.29 pm.

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Secretary of the Board

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President of the Board