

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

1.1 Flag Salute

Director Reynolds led the flag salute

1.2 Roll Call

Present were President Hatley, Vice President Taggart, Directors Pulley, Thompson and Reynolds. Also present were Recording Secretary Padilla, Attorney Carter and Manager Boucher.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on November 15, 2016

3.2 Financial Statements – November 2016 was unavailable

3.3 Water Warrants – Check Number 15570-15624 Total \$92,189.71
Water LAIF Deposit - \$51,977.52

Secretary Revolving – Check Number 2632 Total \$8.58

Health Reimb Arrangement – Check Number 2638-2640 Total \$287.46

Sewer Warrants – Check Number 6961-6963 Total \$6,210.14
Sewer LAIF Deposit - \$18,022.48

3.4 Summary of District Operation and Solar Power Generation – November 2016

It was moved by Director Reynolds, and seconded by Director Thompson to approve consent agenda item 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Election of Officers

Nominations for President were opened. Director Hatley nominated Director Taggart, seconded by Director Reynolds. With no more nominations being made, nominations were closed by Director Thompson. Motion was unanimously carried.

Nominations for Vice President were opened. Director Hatley nominated Director Reynolds, seconded by Director Thompson. With no more nominations being

made, nominations were closed by Director Thompson. Motion was unanimously carried.

5.2 Health Reimbursement Arrangement Account – Resolution 05-16

Manager Boucher mentioned that included in the Board packet is an analysis sheet showing amounts reimbursed to employees for medical coverage for the Calendar Year 2016. He mentioned that back in 2012, the District was paying out \$179,554.82 to CalPers for Health Insurance. Since the District has changed providers, the amounts paid out to Assurant Employee Benefits and Golden State Risk Management as well as the \$3,000.00 per employee per year has been below the allotted amount. He mentioned that for the Calendar Year 2016, the budgeted amount will still be below the allotted amount and is requesting that a Health Reimbursement Arrangement Account for each of its employees in the amount of \$3,000.00 be set up for the Calendar Year 2017. Motion made by Director Reynolds, seconded by Director Hatley and unanimously carried to adopt Resolution 05-16; Maintaining Health Insurance Coverage for Calendar Year 2017. Roll call taken.

6. WATER BUSINESS

6.1 Water Connections for the Feather River Bluffs Subdivision

Manager Boucher reported that the contractor for the Feather River Bluffs Subdivision contacted the District inquiring on what the cost would be for the water connection fees for the inner loop. He was informed that the cost for a ¾” water connection is \$8,872.78. In a meeting with the developers last week, the developers asked if they could get a reduction in the cost of the water connections. It was mentioned by the developers that before the Feather River Bluffs were purchased, they were not made aware of what the cost would be for the water connection fees. Manager Boucher mentioned that the developers were made aware of the cost for the connection fees as they had attended the meeting held at the City of Oroville when several Utility Districts as well as PG&E were present to make them aware at that time of the outstanding amounts due. The Contractor for the Bluffs did not like the answer that was given to him and mentioned that he would like to go before the Board to see if he could get a reduction in the cost of the water connection fees. He was told to submit his request to be heard by the Board as soon as possible.

Manager Boucher reported that Karyn Henson of the Real Estate Group TREG, Inc. who is handling all of the sales of the property has been in contact via e-mail. She has inquired as to what the cost of water connections would be for the existing 16 houses. She has also provided the District with lot numbers, APN’s

and addresses. A copy of the as-built plans has also been given to the District.

7. ATTORNEY REPORT

7.1 TWSD – Cease and Desist Demand

Attorney Carter reported that on November 17th, TWSD Meter Reader was reading meters and noted that a hose was connected from 2179 Tehama Avenue which has water and was running to 2128 Tehama Avenue which does not have water. The owner of 2179 Tehama Avenue, Daniel Sabin, was written a letter on November 18th informing him to immediately cease and desist this activity and to disconnect 2128 Tehama Avenue from getting water from his personal residence. He mentioned that on November 28th, a woman named Mary who is Daniel Sabin's sister, responded to the November 18th letter stating that she had disconnected the hose servicing the property located at 2128 Tehama Avenue. On December 7th, Utility Crew took pictures of the hose which shows the hose connected to 2179 Tehama Avenue running across the driveway to 2128 Tehama Avenue. Attorney Carter mentioned that he left a voice message for Mary informing her that the District has evidence that the diversion is ongoing and that the District will seek penalties under District Policy 7000 for the wrongful diversion of water. Mary received Attorney Carter's voice message and immediately went out and disconnected the hose. Mary took the hose to the person residing at 2128 Tehama Avenue and informed him to not connect up to her water meter. Mary contacted Attorney Carter and informed him that a Troy Logue is residing at 2128 Tehama Avenue and provided him with a phone number. Attorney Carter contacted Mr. Logue and was informed that the house belongs to a Zane Caffey and that Richard Long has the Power of Attorney. A Cease and Desist Demand letter has been sent to all parties involved. It was mentioned to Mary that there will be no notice forthcoming, but should this arise in the future, the District will seek penalties. Attorney Carter mentioned that he feels that this issue has been resolved.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reported the following:

- **Master Planning and Financial Assistance Capacity Study:** The funds for this study were previously outdated. Approval and authorization has been given to start the Master Planning and Financial Assistance Capacity Study.
- **2015/2016 Audit:** The 2015/2016 Fiscal Year Audit was approved.
- **Solar Update:** The Monitoring Company seems to have gone out of business. The panels continue to have issues with the moisture causing

- some false and something is chewing the wires causing a ground fault. It has been requested to take a row of panels which is 10 circuits, re-wire them put new connectors in which would cost about \$775.00 with the connectors which may alleviate some of the issues and enable SC-OR to show BP that the problem is with the panels, not the wiring. The request was approved.
- **AT&T Update:** As directed at the last Board meeting, Manager Koch has written a letter to the Mayor regarding internet with AT&T. The Mayor forwarded the letter to someone who she knows at AT&T and that person has contacted a service agent who came out to the plant, ran some test and found an issue with the system that wasn't a service related. The service agent in turn fixed that issue which did nothing to improve the internet service. Manager Koch discussed options of future service. Currently, the service that AT&T provides is the best that they can offer. AT&T mentioned that SC-OR would be better off going with a different provider.

9. MANAGER'S REPORT

Date and Location of Winter Party: The Winter Party will be held on January 20th, 2017 at Lot's a Java.

Yankee Hill Fire Safe Council: Manager Boucher reported that Brenda Rightmyer of the Yankee Hill Fire Safe Council has contacted him as some of the fire crew wanted to enter upon our property and make some burn piles and burn them. This is part of a training exercise and the clean-up was at no cost to the District. He mentioned that he has a meeting with Ms. Rightmyer the first week in January to discuss some of the grants that she has been working on. A report will be given at the January Board meeting.

City Ordinance: An ordinance called "Open Trench Conduit Installation Ordinance" is a new ordinance which the City of Oroville is looking into. Manager Boucher read from an article that "the Council may consider a new city ordinance requiring all open trenches in the public right-a-way to install an additional 2" electrical schedule for use conduit prior to inspection and backfill". Engineer Heindell has pulled up the whole section for this ordinance and it sounds like it is coming from the Mayor wanting to have conduit installed throughout the City of Oroville for broadband. Engineer Heindell has drafted a letter on behalf of the District stating the District's concerns with this ordinance and it will be submitted before the December 20th meeting.

10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
December 13, 2016 – 2:00 pm

11. BOARD COMMENTS

- Happy Birthday to Manager Boucher and Engineer Heindell.
- Manager Boucher mentioned that the two new gentlemen hired to work in the field are doing a great job. Both Joel and Jacob have their Sacramento State courses complete and application submitted to take the D2 test in March 2017.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:04 pm.

Secretary of the Board

President of the Board