



**Thermalito
Water and
Sewer
District**

The Board appreciates your cooperation in turning off all cell phones during the meeting.

Board of Directors
Meeting Agenda
Regular Board Meeting
February 15, 2022 – 2pm
District Office Boardroom
410 Grand Avenue – Oroville, California 95965

Board of Directors: Bruce Wristen, Division 4 – President
Brad Taggart, Division 1 – Vice President
Trevor Hatley, Division 2
Susan Latulippe, Division 3
Ernie Reynolds, Division 5

District Staff: Jayme Boucher, General Manager
Carolyn Padilla, Recording Secretary
Christopher Heindell, Engineer
John Jeffrey Carter, District Counsel

COPIES OF THIS AGENDA AVAILABLE FROM:

Thermalito Water and Sewer District Office
410 Grand Avenue
Oroville, CA 95965
Phone: 530.533.0740

Posted: February 11, 2022
Prior to: 5:00 pm

Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.

Meeting Agenda

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1. CALL TO ORDER

- 1.1 **Flag Salute** – Director Hatley
- 1.2 **Roll Call** – Secretary Padilla

2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 **Request Approval of Minutes Regular Meeting held on January 25, 2022**
- 3.2 **January 2022 Financial Statement- Delayed (no bank statements)**
- 3.3 **Request Approval of Payment for Warrants from January 22, 2022 through February 11, 2022**
- 3.4 **Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for January 2022**

Discussion with possible action - Roll Call

4. ITEMS REMOVED FROM CONSENT AGENDA

5. GENERAL ADMINISTRATION BUSINESS

5.1 Yankee Hill Fire Council

Brenda Rightmyer from the Yankee Hill Fire Safe Council will be here to review over the status of the grants and to go over the reports and actions needed from TWSD.

Discussion with possible action - Roll Call

5.2 Revised District Job Descriptions

Manager Boucher will review over the revised job descriptions:

- Policy 2.610.6 – General Foreman of Operations and Maintenance
- Policy 2.610.1 – Manager of Business and Information Systems
- Policy 2.610.4 – Customer Service Representative
- Policy 2.610.3 – Customer Service Rep./Accounting Assistant
- Policy 2.610.11 – District Engineer
- Policy 2.610.8 – Utility Worker I
- Policy 2.610.9 – Utility Worker II
- Policy 2.610.10 – Meter Reader/Backflow Technician
- Policy 2.610.14 - Laborer/Summer Help
- Policy 2.610.15 - Operations Maintenance Worker
- Policy 2.610.16 – Leadworker
- Policy 2.610.7 – Water Treatment Plant – Chief Plant Operator
- Policy 2.610.7.1 – Water Treatment Plant – Operator II
- Policy 2.610.7.2 – Water Treatment Plant – Operator I
- Policy 2.610.7.3 – Water Treatment Plant Operator in Training

Discussion with possible action - Roll Call

5.3 D-2 Certification/Class A Driver’s License

Manager Boucher will discuss with the Board the possibility of moving a few of the Distribution staff members who are unable to take the State Exam due to COVID and allow them to be placed on the on-call rotation.

Discussion with possible action - Roll Call

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5.4 **Winter Party – Feather Falls Casino**

Manager Boucher will request from the Board to have the Winter Party held on March 25, 2022 at Feather Falls Casino. Board will review and discuss menu options.

Discussion with possible action - Roll Call

6. **WATER BUSINESS**

None

7. **ATTORNEY REPORT** *(All items may be subject to Board action)*

None

8. **SEWER BUSINESS**

8.1 **SC-OR Report** - *Commissioner Hatley and Wristen*

Discussion with possible action - Roll Call

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report** – *Engineer Heindell*

Discussion with possible action - Roll Call

10. **MANAGER REPORT** *(All items may be subject to Board action)*

Discussion with possible action - Roll Call

11. **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

12. **BOARD COMMENTS**

Opportunity for Board comments on items not listed on the agenda.

13. **ADJOURNMENT**