

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
September 21, 2021 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

1.1 Flag Salute

Director Taggart led the flag salute

1.2 Roll Call

Present were President Hatley, Vice President Wristen, Director Taggart and Director Latulippe. Also present were Attorney Carter, Office Manager Padilla and Manager Boucher Director Reynolds and Engineer Heindell were absent.

Moment of Silence – President Hatley asked the Board and those in attendance to observe a moment of silence for the loss of Director Wristen’s son, Shane Ludwig.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on August 17, 2021

3.2 Financial Statements – June – August 2021

3.3 Water Warrants – Check Number 18935-18995 Total \$385,428.15
Water LAIF Deposit - \$75,000.00

Sewer Warrants – Check Number 7309-7312 Total \$32,299.30
Sewer LAIF Deposit - \$22,000.00

Health Reimb Account – Check Number 2864-2865 Total \$98.55

3.4 Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for August 2021

It was moved by Director Taggart, seconded by Director Wristen to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Policy 2.650 – Employee Use of Tools, Equipment and Shop

Manager Boucher presented to the Board Policy 2.650 which will allow an employee to be able to borrow District tools and equipment or to utilize the shop for personal use on a limited basis after normal working hours. He mentioned that in order to be able to borrow tools or equipment or to utilize the shop after hours, staff would need to sign a copy of both Agreements that are attached to the

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Policy and to be granted permission from either the Foreman, Engineer or General Manager 24 hours prior to usage. The Policy also states that if an employee does not follow the guidelines, their privileges could be denied permanently. Motion made by Director Latulippe; seconded by Director Wristen and unanimously carried to approve Policy 2.650 – Employee Use of Tools, Equipment and Shop. Roll Call was taken.

5.2 Rescind Policy 2945 – Employee Use of Tools and Facilities

President Hatley mentioned that staff is requesting to rescind Policy 2945 – Employee Use of Tools and Facilities as it has been replaced by Policy 2.650 – Employee Use of Tools, Equipment and Shop. Motion made by Director Taggart; seconded by Director Wristen and unanimously carried to rescind Policy 2945 – Employee Use of Tools and Facilities. Roll Call was taken.

6. WATER BUSINESS

None

7. ATTORNEY REPORT

7.1 Proposed Board Manual and Policies

Attorney Carter informed the Board that a revised copy of the Board Manual with all changes was e-mailed to them yesterday. He mentioned that the revised manual is very well written and that the provisions regarding excused and unexcused absences is quite clear.

Manager Boucher mentioned that he had received a call from Chuck Reynolds stating that his father was unable to attend the meeting as he had just been released from the hospital. Chuck mentioned that in regard to the proposed Board Manual, he feels that it is written incorrectly and that it needs to adhere to the government code. Chuck provided to Manager Boucher a text message with the following document “Chapter 4. Resignations and Vacancies [1750-1782] (g) His or her ceasing to discharge the duties of his or her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law”. Chuck was informed that Attorney Carter and the Ad Hoc Committee are the ones who have been working on the Board Manual and that he will provide them with a copy of the document.

Attorney Carter stated that in regard to the Government Code that was provided by Chuck Reynolds, he will review it and will respond back to the Board within a few days. At this time, he asked to move forward in adopting the Board Manual and Policies. Motion made by Director Hatley; seconded by Director Wristen and unanimously carried to approve the Board Manual and Policies contingent upon

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Attorney Carter researching the Director absences. Furthermore, if the Board Manual stays as written, currently unless other findings from the Attorney are found, that it needs to be three consecutive absences not three absences a year, whichever is the lawful order will be in place. Roll Call was taken.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reviewed over the August 2021 Regular Meeting of the Sewerage Commission – Oroville Region.

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA Report

Manager Boucher mentioned that attached to the Board packet is the Draft Groundwater Sustainability Plan for the Wyandotte Creek GSA which can be viewed by using the website that is provided. This GSP was posted on the Wyandotte Creek website on September 9th and will be open for a 45-day comment period. The GSP is required to be submitted to DWR no later than January 2022.

10. MANAGER REPORT

Thank You Letter from SC-OR: A thank you letter has been sent from the Chairman of the Commission, David Pittman regarding TWSD sharing services and continuing to support SC-OR.

Valley Water District Water Transfer: The water transfer to Valley Water District began on September 15th and will continue to approximately October 31st.

Rath Moseley Letter of Gratitude: President Hatley read the Letter of gratitude for the manager of South Feather Water & Power Agency for his collaboration on this year's water transfer efforts.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

12. BOARD COMMENTS

- General Foreman Ryan McIntosh introduced to the Board, Ezekiel Higgins. Ezekiel was hired on September 7th as a Utility Worker I. Ezekiel was introduced to each of the Board members who welcomed him to TWSD.
- Happy Birthday to Office Manager Padilla
- Thoughts and prayers go out to Director Wristen and his family

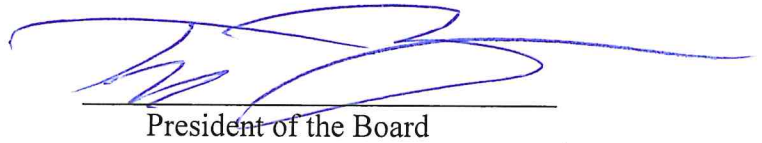
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13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:03 pm.


Secretary of the Board


President of the Board