



**Thermalito
Water and
Sewer
District**

The Board appreciates your cooperation in turning off all cell phones during the meeting.

Board of Directors

Meeting Agenda

Regular Board Meeting

December 19, 2017 – 2pm

District Office Boardroom

410 Grand Avenue – Oroville, California 95965

Board of Directors: Brad Taggart, Division 1 - President
Ernie Reynolds, Division 5 – Vice President
Brian Pulley, Division 4
Edgar Thompson, Division 3
Trevor Hatley, Division 2

District Staff: Jayme Boucher, General Manager
Carolyn Padilla, Recording Secretary
Christopher Heindell, Engineer
John Jeffrey Carter, District Counsel

COPIES OF THIS AGENDA AVAILABLE FROM:

Thermalito Water and Sewer District Office
410 Grand Avenue
Oroville, CA 95965
Phone: 530.533.0740

Posted: December 15, 2017

Prior to: 5:00 pm

Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.

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1. CALL TO ORDER

- 1.1 **Flag Salute** – Director Thompson
- 1.2 **Roll Call** – Secretary Padilla

2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 **Request Approval of Minutes Regular Meeting held on November 14, 2017**
- 3.2 **Request Approval of November 2017 Financial Statements**
- 3.3 **Request Approval of Payment for Warrants from November 14, 2017 through December 14, 2017**
- 3.4 **Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for November 2017**

4. ITEMS REMOVED FROM CONSENT AGENDA

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5. GENERAL ADMINISTRATION BUSINESS

5.1 Election of Officers

The Board will select Officers for President and Vice-President for the following year. New candidates will take Office starting January 2018.

Board Action: Election of Officers

5.2 Health Reimbursement Arrangement Account – Resolution 04-17

Manager Boucher will review with the Board the 2018 Health Reimbursement Arrangement Account and request approval of Resolution 04-17 regarding the Health Reimbursement Arrangement Account for Calendar Year 2018.

Discussion with possible action

5.3 Internal Control Class offered by Fechter & Company

Craig Fechter from Fechter & Company CPA is offering to do a presentation on Internal Control in the workplace. The class last 3 hours and would need to be presented in either May or June 2018.

Discussion with possible action

5.4 Sale of F-250 Utility Truck

Manager Boucher will discuss with the Board the sale of the District's F-250 Utility Truck.

Discussion with possible action

5.5 Letter of Commitment

Engineer Heindell is requesting Board approval to sign a Letter of Commitment as participating jurisdiction in Butte County Operation Area Multi-jurisdictional Hazard Mitigation Planning.

Discussion with possible action

6. WATER BUSINESS

None

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7. ATTORNEY REPORT *(All items may be subject to Board action)*

None

8. SEWER BUSINESS

8.1 SC-OR Report - *Commissioner Hatley and Taggart*

8.2 Butte County Infrastructure Sewer Inspection Request

Engineer Heindell will review a proposal by Butte County to provide consultation on sewer infrastructure construction in the upcoming Infrastructure Rehabilitation Project.

Discussion with possible action

9. MANAGER REPORT *(All items may be subject to Board action)*

10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

11. BOARD COMMENTS

Opportunity for Board comments on items not listed on the agenda.

12. ADJOURNMENT