



**Thermalito  
Water and  
Sewer  
District**

**The Board appreciates your cooperation in turning off all cell phones during the meeting.**

**Board of Directors**

**Meeting Agenda**

Regular Board Meeting

March 16, 2021 – 2pm

District Office Boardroom

410 Grand Avenue – Oroville, California 95965

Board of Directors: Trevor Hatley, Division 2 – President  
Bruce Wristen, Division 4 – Vice President  
Ernie Reynolds, Division 5  
Brad Taggart, Division 1  
Susan Latulippe, Division 3

District Staff: Jayme Boucher, General Manager  
Carolyn Padilla, Recording Secretary  
Christopher Heindell, Engineer  
John Jeffrey Carter, District Counsel

**COPIES OF THIS AGENDA AVAILABLE FROM:**

Thermalito Water and Sewer District Office  
410 Grand Avenue  
Oroville, CA 95965  
Phone: 530.533.0740

Posted: March 12, 2021

Prior to: 5:00 pm

**Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.**

# Meeting Agenda

Thermalito Water and Sewer District  
Regular Board Meeting  
March 16, 2021 - 2pm

**1. CALL TO ORDER**

- 1.1 Flag Salute** – Director Taggart
- 1.2 Roll Call** – Secretary Padilla

**2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

**3. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 Request Approval of Minutes Special Meeting held on February 4, 2021**
- Request Approval of Minutes Regular Meeting held on February 16, 2021**
- 3.2 Request Approval of February 2021 Financial Statements**
- 3.3 Request Approval of Payment for Warrants from February 12, 2021 through March 12, 2021**
- 3.4 Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for February 2021**

*Discussion with possible action*

**4. ITEMS REMOVED FROM CONSENT AGENDA**

**5. GENERAL ADMINISTRATION BUSINESS**

**5.1 Amendments to the Employee Handbook**

Manager Boucher will review over the amendments to the Medical/Dental/Vision and Vacation areas of the Employee Handbook.

*Discussion with possible action*

**5.2 Election of a Special District Regular “Non-Enterprise” Member and a Special District Alternate “Enterprise/Non-Enterprise” Member**

Butte Local Agency Formation Commission is holding an election for a Special District Regular “Non-Enterprise” Member and a Special District Alternate “Enterprise/Non-Enterprise” member.

*Discussion with possible action*

**5.3 Shutoff Account List**

Manager Boucher will review over the status of the monthly Shutoff Account List which contains delinquent customer accounts.

*Discussion with possible action*

**6. WATER BUSINESS**

None

**7. ATTORNEY REPORT *(All items may be subject to Board action)***

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report - Commissioner Hatley and Latulippe**

*Discussion with possible action*

**9. WYANDOTTE CREEK GSA**

**9.1 Wyandotte Creek GSA Report – Engineer Heindell**

*Discussion with possible action*

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**10. MANAGER REPORT** (*All items may be subject to Board action*)

**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

**12. BOARD COMMENTS**

Opportunity for Board comments on items not listed on the agenda.

**13. ADJOURNMENT**