

**1. CALL TO ORDER**

The meeting was called to order by President Pulley at 2:00 pm

**1.1 Flag Salute**

Director Latulippe led the flag salute

**1.2 Roll Call**

Present were President Pulley, Vice President Hatley, Directors Latulippe, Taggart and Reynolds. Also present were Recording Secretary Padilla, Attorney Carter, Manager Boucher and Engineer Heindell.

**2. PERSONS DESIRING TO ADDRESS THE BOARD**

None

**3. CONSENT AGENDA**

**3.1** Minutes of the Regular Board Meeting held on November 20, 2018

**3.2** Financial Statements – To be Distributed in the January 2019 Meeting

**3.3** Water Warrants – Check Number 16952-17010 Total \$421,777.57

Water LAIF Deposit - \$54,453.93

Water LAIF Withdrawal - \$390,000.00

Health Reimb Arrangement – Check Number 2719-2723 Total \$1,651.41

Sewer Warrants – Check Number 7116-7118 Total \$22,339.49

Sewer LAIF Deposit - \$17,546.07

**3.4** Summary of District Operation and Solar Power Generation – November 2018

It was moved by Director Hatley, and seconded by Director Reynolds to approve Consent Agenda Items 3.1, 3.3 and 3.4. Motion carried.

**4. ITEMS REMOVED FROM CONSENT AGENDA**

None

**5. GENERAL ADMINISTRATION BUSINESS**

**5.1 Election of Officers**

Nominations for President were opened. Director Reynolds nominated Director Hatley, seconded by Director Pulley. With no more nominations being made, nominations were closed by Director Taggart. Motion was unanimously carried.

Nominations for Vice President were opened. Director Hatley nominated Director Taggart, seconded by Director Reynolds. With no more nominations being made, nominations were closed by Director Hatley. Motion was unanimously carried.

**5.2 Health Reimbursement Arrangement Account – Resolution 06-18**

Manager Boucher mentioned that back in 2012, the District was paying out \$179,554.82 to CalPers for Health Insurance. Since the District has changed providers, the amounts paid out to Sun Life Financial and Golden State Risk Management as well as the \$3,000.00 per employee per year has been below the allotted amount. He mentioned that for the Calendar Year 2019, the budgeted amount will still be below the allotted amount and is requesting that a Health Reimbursement Arrangement Account for each of its employees in the amount of \$3,000.00 be set up for the Calendar Year 2019. Motion made by Director Taggart, seconded by Director Hatley and unanimously carried to adopt Resolution 06-18; Maintaining Health Insurance Coverage for Calendar Year 2019. Roll call taken.

**5.3 Camp Fire Update**

Manager Boucher mentioned that once the power was restored up in the Concow area, the Concow Caretaker was allowed to move back into his place of residence.

Manager Boucher reported that he has received two letters in regards to logging and timber removal up in the Concow area. He mentioned that he will be responding to the letters to find out what services and rates they have to offer. He mentioned that earlier in the week, both he and Scott Warden drove up to the Soper-Wheeler property to see what assessments will need to be done up there as well. He mentioned that he will wait to hear back from Scott on what their plans are going to be on cleaning up the property.

Manager Boucher mentioned that he was approached by the newly elected Mayor Reynolds and was asked if there would be a possibility of having a temporary meter reduction in fees for the fire relief. Manager Boucher stated that the District has received several calls from people who are looking to build and they too have been asking about meter connection fees being reduced for the fire relief. He stated that he will be speaking with the other Districts here in town and will report back to the Board.

Manager Boucher mentioned that he received an e-mail from Brenda Rightmyer of the Yankee Hill Fire Safe Council requesting letters of support for the Yankee Hill Roadside HRF and Chipper Service and the Concow Roadside HRF and Chipper Service. The concept of the projects are to hire locals and to develop their own YHFSC Fuels Crew; to purchase a chipper and to also provide chipping services to locals who are cutting their own brush. Consensus of the Board is to

authorize staff to move forward with drafting the two letters of support for the Yankee Hill Fire Safe Council.

**5.4 Annual Winter Party**

Office Manager Padilla mentioned that she has received three quotes for the Annual Winter Party; The Patio which has a starting price of \$37.00 up to \$45.00; Casa Lupe's price ranged from \$8.99 - \$17.99. She mentioned that Casa Lupe also offers a buffet Combo Fajitas for \$14.99 and that there is no deposit required. Gold Country Casino has prices ranging from \$17.00 – \$21.00 with a \$250.00 deposit required. A discussion ensued and it was decided to hold the 2019 Winter Party at the Casa Lupe Restaurant in Gridley.

**5.5 Hot Water Pressure Washer**

Manager Boucher mentioned that the pressure washer that the District has dates back to 1994 and is currently not working properly. He mentioned that he received two quotes; one from Industrial Power Products and the other from Industrial Equipment both located in Chico. The quote from Industrial Equipment is for a 3.3gpm @ 3500 PSI for a total cost of \$6,332.04. The quote from Industrial Power Products for a 3500 PSI Hot Washer came in at \$4,686.83. Upon verbal approval from the Admin Committee, the 3500 PSI Hot Washer was ordered from Industrial Power Products. Motion made by Director Hatley; seconded by Director Taggart and unanimously carried to confirm and ratify the purchase of the Hot Water Pressure Washer from Industrial Power Products in the amount of \$4,686.83.

**5.6 Election of a Special District Regular “Non-Enterprise” Member**

Manager Boucher reported that due to a conflict of interest, Tom Lando from the Chico Area Recreation District has resigned from his seat on LAFCO. LAFCO is requesting a written nomination letter which provides the name of the nominee and the District Board on which they serve. Consensus of the Board is that there are no nominations from the TWSD Board for the Special District Regular Non-Enterprise Member.

**6. WATER BUSINESS**

**6.1 Wyandotte Creek Subbasin GSA Update**

Engineer Heindell reported that the Department of Water Resources has preliminarily approved the Basin Boundary Modifications which places the District into the Wyandotte Creek Subbasin (formerly within the East Butte Subbasin). The final approval is expected in February. Once the boundary modifications receive final approval, the Wyandotte Creek GSA JPA goes

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forward for approval and the JPA can move forward with finalizing the Board and Stakeholder seats.

Engineer Heindell reported that there has been a proposed amendment to the JPA which would place the appointment of the Stakeholder seats to the Butte County Board of Supervisors. He mentioned that the Butte County Board of Supervisors would receive a recommendation from an Ad-Hoc Committee which would be comprised of the Board Members from the District and the City of Oroville. The Districts board and legal counsel saw no issues with this amendment.

**7. ATTORNEY REPORT**

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report**

Commissioner Taggart reviewed over the draft minutes of the November 2018 Regular Meeting of the Sewerage Commission – Oroville Region.

**9. MANAGER'S REPORT**

**1 MGT Replacement Project Update:** The tank pad has been completed by Duke Sherwood. The footing excavation is planned for the 31<sup>st</sup> of December with the foundation construction to follow. The project has a preliminary completion date of mid-March.

**10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

**11. BOARD COMMENTS**

None

**12. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 2:55 pm.

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Secretary of the Board

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President of the Board