



**Thermalito  
Water and  
Sewer  
District**

**The Board appreciates your cooperation in turning off all cell phones during the meeting.**

Board of Directors  
Meeting Agenda  
Regular Board Meeting  
March 15, 2022 – 2pm  
District Office Boardroom  
410 Grand Avenue – Oroville, California 95965

Board of Directors: Bruce Wristen, Division 4 – President  
Brad Taggart, Division 1 – Vice President  
Trevor Hatley, Division 2  
Susan Latulippe, Division 3  
Vacant, Division 5

District Staff: Jayme Boucher, General Manager  
Carolyn Padilla, Recording Secretary  
Christopher Heindell, Engineer  
John Jeffrey Carter, District Counsel

COPIES OF THIS AGENDA AVAILABLE FROM:  
Thermalito Water and Sewer District Office  
410 Grand Avenue  
Oroville, CA 95965  
Phone: 530.533.0740

Posted: March 11, 2022  
Prior to: 5:00 pm

**Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.**

# Meeting Agenda

Thermalito Water and Sewer District  
Regular Board Meeting  
March 15, 2022 - 2pm

## 1. CALL TO ORDER

- 1.1 **Flag Salute** – Attorney Carter
- 1.2 **Roll Call** – Secretary Padilla

## 2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

## 3. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 **Request Approval of Minutes Regular Meeting held on February 15, 2022**
- 3.2 **Request Approval of Minutes Special Meeting held on March 3, 2022**
- 3.2 **January and February 2022 Financial Statement (February Financial Statement to be handed out at the meeting)**
- 3.3 **Request Approval of Payment for Warrants from February 12, 2022 through March 11, 2022**
- 3.4 **Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for February 2022**

*Discussion with possible action*

## 4. ITEMS REMOVED FROM CONSENT AGENDA

**5. GENERAL ADMINISTRATION BUSINESS**

**5.1 Vacant Directorship of Division 5**

Consideration of whether to make appointment to fill vacant directorship.

*Discussion with possible action*

**5.2 Revised Employee Handbook**

Manager Boucher will review over the changes to the Employee Handbook and will request approval from the Board.

*Discussion with possible action*

**5.3 Rescind Job Description Policies**

Manager Boucher will request from the Board to rescind the following Policies:

- Policy 2856 – General Foreman of Operations and Maintenance
- Policy 2852 – Manager of Business and Information Systems
- Policy 2854 – Customer Service Representative I
- Policy 2853 – Sr. Customer Service Rep./Accounting Assistant
- Policy 2862 – Compliance Supervisor/Special Programs Coordinator
- Policy 2859 – Utility Worker I
- Policy 2860 – Utility Worker II
- Policy 2869 – District Engineer
- Policy 2865 - Laborer
- Policy 2866 - Operation Maintenance Worker
- Policy 2867 – Leadworker
- Policy 2857 – Water Treatment Plant – Chief Plant Operator
- Policy 2.610.7.1 – Water Treatment Plant - Operator I
- Policy 2855 – Operator-in-Training

*Discussion with possible action*

**5.4 TWSD Easement Quitclaim Deed – Oroville Heights; APN: 030-212-041**

Engineer Heindell will review over the easement with the Board and Oroville Heights’s request to abandon it.

*Discussion with possible action*

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**5.5 100 Year Anniversary for Thermalito Water & Sewer District**

Manager Boucher will discuss with the Board the celebration for the 100-year anniversary of the District.

*Discussion with possible action*

**6. WATER BUSINESS – OPEN PUBLIC HEARING**

**6.1 Urban Water Management Plan**

Engineer Heindell will review over the Urban Water Management Plan. Question and answer session will follow.

*Discussion with possible action*

**CLOSE PUBLIC HEARING**

**7. ATTORNEY REPORT *(All items may be subject to Board action)***

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report - Commissioner Hatley and Wristen**

*Discussion with possible action*

**9. WYANDOTTE CREEK GSA**

**9.1 Wyandotte Creek GSA Report – Engineer Heindell**

*Discussion with possible action*

**10. MANAGER REPORT *(All items may be subject to Board action)***

*Discussion with possible action*

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**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

**12. BOARD COMMENTS**

Opportunity for Board comments on items not listed on the agenda.

**13. ADJOURNMENT**