

Thermalito Water and Sewer District  
Minutes of the Regular Board Meeting  
November 16, 2021 – 2:00 pm

**1. CALL TO ORDER**

The meeting was called to order by President Hatley at 2:00 pm

**1.1 Flag Salute**

Director Latulippe led the flag salute

**1.2 Roll Call**

Present were President Hatley, Vice President Wristen, Director Taggart and Director Latulippe. Also present were Attorney Carter, Office Manager Padilla, Engineer Heindell and Manager Boucher. Director Reynolds was absent.

**2. PERSONS DESIRING TO ADDRESS THE BOARD**

None

**3. CONSENT AGENDA**

**3.1** Minutes of the Regular Board Meeting held on October 26, 2021

**3.2** Financial Statement – October 2021

**3.3** Water Warrants – Check Number 19060-19103 Total \$201,039.22

Water LAIF Deposit - \$6,000.00

Sewer Warrants – Check Number 7317-7320 Total \$47,877.97

Sewer LAIF Deposit - \$21,000.00

Health Reimb Account – Check Number 2870 Total \$332.71

**3.4** Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for October 2021

It was moved by Director Taggart, seconded by Director Latulippe to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

**4. ITEMS REMOVED FROM CONSENT AGENDA**

None

**5. GENERAL ADMINISTRATION BUSINESS**

**5.1 Abandonment of Water and Sewer Connections**

Manager Boucher met with Glenn Arace who recently purchased the property at 1731 Grand Avenue. TWSD records show that APN 030-110-059 has a single water meter with three units and three sewer connections. This property and the adjacent property, 1725 Grand Avenue, APN: 030-110-067 were at one time either a single parcel or was owned by the same person. Mr. Arace owns the 1731 Grand Avenue with APN 030-110-059 and the other parcel, 1725 Grand Avenue, APN 030-110-067 is now owned by Alberto Cortez. Mr. Arace is requesting to have the District modify its records to reflect that 1731 Grand Avenue have a single water and sewer connection associated with it. The other two sewer

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connections should be assigned to 1725 Grand Avenue. Motion made by Director Taggart; seconded by Director Hatley and unanimously carried to approve the transfer of two sewer connections from APN 030-110-059 to APN 030-110-067.

**5.2 Financial Statement – Auditor’s Report for FYE 6/30/21**

Manager Boucher mentioned that included in the Board packet is a copy of the Financial Statement for FYE 6/30/21. He mentioned that the audit was performed by Fechter & Company via their web portal. Manager Boucher asked if there were any questions from the Board regarding the Financial Statement. The Board responded with no questions at this time. Motion made by Director Hatley, seconded by Director Taggart and unanimously carried to approve the Financial Statement – Auditor’s Report for FYE 6/30/21.

**6. WATER BUSINESS**

**6.1 Butte County Water Main Easement – Resolution 06-21**

Engineer Heindell mentioned that the Board approved the deeded easements from the County for the new water main and existing main between Gillick Way and Court Street. He mentioned that the County would not record the easements without a resolution granting Manager Boucher the authority to sign the Certificate of Acceptance. Motion made by Director Wristen; seconded by Director Taggart and unanimously carried to approve Resolution 06-21 Authorizing General Manager Signatory Authority to Accept Grant of Easement from the County of Butte to the District. Roll call was taken.

**7. ATTORNEY REPORT**

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report**

Commissioner Hatley reviewed over the October 2021 Regular Meeting of the Sewerage Commission – Oroville Region.

- Resolution 09-21 – Establishing the Formulas for Determining Infiltration/Inflow Surcharges and Corresponding Policy Number 7305. Review of I&I Peak Charge.
- Resolution 10-21 - Ratifying the Determination of a Positive Annual Evaluation for the Manager and Authorizing a Raise Pursuant to the Employment Agreement.
- Water Reuse – Direction was given to staff to pursue grant money for reuse.
- Influent Pump Station Construction – Construction is fully underway, and they are ahead of schedule.



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**8.2 TWSD Water Service and Fee Waiver Request**

Manager Boucher informed the Board that he has received a letter from Manager Sturdevant of SC-OR requesting a new water service at the SC-OR's Ruddy Creek Pump Station. There is also a request for TWSD to wave the connection fee for the water service. Motion made by Director Taggart; seconded by Director Wristen and unanimously carried to approve the fee waiver for the water connection at the Ruddy Creek Pump Station and to authorize Manager Boucher and Engineer Heindell to draft a letter outlining the request.

**9. WYANDOTTE CREEK GSA**

**9.1 Wyandotte Creek GSA Report**

Engineer Heindell reported that there is no Wyandotte Creek GSA report as their meeting will be held on Thursday, November 18<sup>th</sup>. He reported that next month's meeting will have the Wyandotte Creeks Board discussion and potential approval of the draft Groundwater Sustainability Plan to be submitted to DWR.

**10. MANAGER REPORT**

**Thanksgiving Lunch:** The annual Thanksgiving potluck will be held on Thursday, November 18<sup>th</sup> starting at 12:00 pm.

**Winter Party:** The Gray Nurse Hardware has two dates available, January 21<sup>st</sup> and January 28<sup>th</sup>. Pricing for the hall rental will be similar to the amount that was paid back in January 2020. Consensus of the Board is to have the Board meeting moved from January 18<sup>th</sup> to January 25<sup>th</sup> and to hold the Winter Party on January 28<sup>th</sup> to accommodate all schedules.

**Tree Removal:** Eager Beaver Tree Service has provided the District with a quote of \$700.00 to remove a mulberry tree that is this located at 2104 16<sup>th</sup> Street. The tree roots have been causing damage to the District's water lines.

**Valley Water District Transfer Update:** Engineer Heindell reported that the water transfer was completed on November 2<sup>nd</sup>. The 3,500 acre-feet release has been verified by DWR and Santa Clara Valley Water District has been invoiced for both the administrative reimbursement portion of the purchase agreement and the water transfer.

**Golden Feather Mobile Home Park Wastewater Consolidation Update:** Engineer Heindell reported that the District is currently working with Jacob's Engineering to provide the District with a proposal to complete a study which is the last requirement that needs to be met before submitting the grant application. Once the District receives a cost and a scope of work, it will be brought back for Board review.

**Concow Sedimentation Project:** Foreman McIntosh and crew removed sedimentation from the water crossing at Hoffman Road for approximately 5 days. Water crossing is now flowing much better than before.

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**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

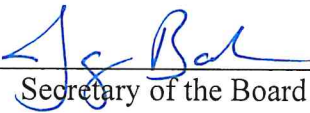
None

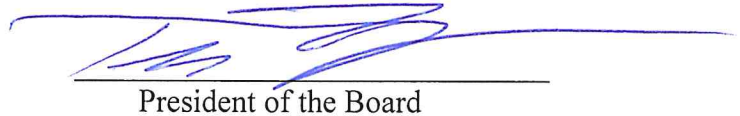
**12. BOARD COMMENTS**

- Manager Boucher reported that he spoke with Chuck regarding Director Reynolds. Director Reynolds is currently in the hospital. Chuck had inquired to if the Board had given any thought to replacing his father. Chuck was informed that the District has not really given any thought to that. He mentioned that he will contact Chuck to discuss it further.
- Wishing everyone Happy Holidays!

**13. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:05 pm.

  
Secretary of the Board

  
President of the Board