

1. CALL TO ORDER

The meeting was called to order by President Pulley at 2:00 pm

1.1 Flag Salute

President Pulley led the flag salute

1.2 Roll Call

Present were President Pulley, Vice President Hatley, Directors Latulippe, Taggart and Reynolds. Also present were Recording Secretary Padilla, Attorney Carter, Manager Boucher and Engineer Heindell.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on October 23, 2018

3.2 Financial Statements – October 2018

3.3 Water Warrants – Check Number 16900-16951 Total \$196,841.77

Water LAIF Deposit - \$57,453.93

Health Reimb Arrangement – Check Number 2717-2718 Total \$394.77

Sewer Warrants – Check Number 7113-7115 Total \$18,593.84

Sewer LAIF Deposit - \$17,546.07

3.4 Summary of District Operation and Solar Power Generation – October 2018

It was moved by Director Hatley, and seconded by Director Taggart to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Financial Statement – Auditor’s Report for FYE 6/30/18

Sandy Sup from Fechter & Company presented to the Board the Financial Statements for FYE 6/30/18. She mentioned that the Opinion letter which is located on Pages 2-4 gives the results of their audit. It states that in their opinion, the financial statements referred to present fairly, in all material respects, the financial position of the District as of June 30, 2018. She stated that the District received one of the highest opinions possible that a CPA firm could give. She mentioned that for a brief summary of the financial statements, Page 7 of the Management’s Discussion and Analysis provides a summary of the Statement of

Net Position and on Page 8 the Summary of the Changes in Net Position which provides a three year comparison.

Ms. Sup mentioned that the Management Report which is required is communication in writing to the Board from their firm. It states that everything went smoothly and that no such disagreements arose during the course of the audit. It also presents the adjustments which are done every year for reporting purposes. Motion made by Director Hatley; seconded by Director Latulippe and unanimously carried to accept the audited financials for FYE 6/30/18.

5.2 Camp Fire Update

Manager Boucher mentioned that included in the Board packet are pictures of the Caretaker's home showing the damage from the Camp Fire. He mentioned that the fire burned all around and up to the mobile but the mobile was untouched. The window on the back door had been broken but nothing appeared to be taken. Engineer Heindell has been attending the meetings located at the Chico fairgrounds. He has heard that the Paradise Irrigation District lost all of their equipment and in order to move forward, may need to look into some kind of Mutual Aid Agreement. He mentioned that once the wet weather hits, there could be some issues with sedimentation.

5.3 Providing Relief Services for an Evacuation Center

Manager Boucher mentioned that the New Life Church is one of the evacuation centers setup for the Camp Fire victims. He mentioned that the District would like to waive the charges for the New Life Church for the month of December since they are helping the community. Motion made by Director Taggart; seconded by Director Hatley and unanimously carried to write off the monthly billing for the New Life Church for as long as the New Life Church is operating as an evacuation center.

5.4 Credit Card Providers

Manager Boucher mentioned that the District has five credit cards from Bank of the West which there are no cash back offers for using them. Staff has checked into what offers Bank of the West has and was informed that they have a Cash Back Program which the cash back rewards are paid out automatically each quarter in the form of a statement credit to the account. The cash back applies to gas purchases, groceries and dining.

The Capital One Sparks card will offer a 2% back on any type of purchase and actual cash back which can sit on an account until ready to pull it out. There is no

annual fee the first year; starting the second year, there is an annual fee of \$95.00. Motion made by Director Pulley; seconded by Director Taggart and unanimously carried to switch from Bank of the West Credit Cards to the Capital One Sparks card with a 2% back on purchases.

6. WATER BUSINESS

6.1 Wyandotte Creek Subbasin GSA Update

Engineer Heindell reported that the City of Oroville, Butte County and TWSD has rescinded its GSA status and is refiled it as the Wyandotte Creek Subbasin. He mentioned that they have received notification from DWR that they wouldn't approve the application as a sole GSA because first they need to approve the Wyandotte Creek Subbasin boundary modification and once that is approved, then they can move forward with approving the JPA. All of those should be done by April 2019. He reported that they heard back from the City of Oroville and they appointed their Contract Engineer as their GSA representative.

7. ATTORNEY REPORT

Attorney Carter informed the Board that because of the Camp Fire, the letter that was going to be addressed to the Konkow Maidu Cultural Preservation Association regarding access to the property and providing a current Certificate of Liability Insurance has been placed on hold.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Taggart reviewed over the draft minutes of the October 24, 2018 Regular Meeting of the Sewerage Commission – Oroville Region.

9. MANAGER'S REPORT

Winter Party: Staff has contacted three local banquet rooms for the Winter Party scheduled for January 18, 2019. Feather Falls Casino has no openings; Gold Country Casino has not yet responded and The Patio which does have that date available. Cost per person at the Patio would be \$45.00. The Board has requested that staff look into other options as cost for the meal at the Patio would be over budget.

1 MGT Replacement Project Update: The 1 million gallon clearwell tank has been demolished and removed by Chico Scrap Metal. District Staff is currently installing a new outlet configuration consisting of moving the tank outlet to the other side of the tank. Foundation work is scheduled to begin on November 26th.

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
November 20, 2018 – 2:00 pm

10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

11. BOARD COMMENTS

None

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 2:52 pm.

Secretary of the Board

President of the Board