

1. CALL TO ORDER

The meeting was called to order by President Taggart at 2:00 pm

1.1 Flag Salute

Director Thompson led the flag salute

1.2 Roll Call

Present were President Taggart, Vice President Reynolds, Directors Pulley, Hatley and Thompson. Also present were Recording Secretary Padilla, Attorney Carter, Engineer Heindell and Manager Boucher.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on November 14, 2017

3.2 Financial Statements – November 2017

3.3 Water Warrants – Check Number 16251-16316 Total \$203,308.97

Water LAIF Deposit - \$57,317.84

Health Reimb Arrangement – Check Number 2678 Total \$27.38

Sewer Warrants – Check Number 7051-7054 Total \$21,797.46

Sewer LAIF Deposit - \$17,682.16

3.4 Summary of District Operation and Solar Power Generation – November 2017

It was moved by Director Hatley, and seconded by Director Thompson to approve consent agenda item 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Election of Officers

Nominations for President were opened. Director Hatley nominated Director Pulley, seconded by Director Reynolds. With no more nominations being made, nominations were closed by Director Hatley. Motion was unanimously carried.

Nominations for Vice President were opened. Director Taggart nominated Director Thompson, seconded by Director Hatley. With no more nominations being made, nominations were closed by Director Hatley. Motion was unanimously carried.

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5.2 Health Reimbursement Arrangement Account – Resolution 04-17

Manager Boucher mentioned that back in 2012, the District was paying out \$179,554.82 to CalPers for Health Insurance. Since the District has changed providers, the amounts paid out to Sun Life Financial and Golden State Risk Management as well as the \$3,000.00 per employee per year has been below the allotted amount. He mentioned that for the Calendar Year 2018, the budgeted amount will still be below the allotted amount and is requesting that a Health Reimbursement Arrangement Account for each of its employees in the amount of \$3,000.00 be set up for the Calendar Year 2018. Motion made by Director Hatley, seconded by Director Taggart and unanimously carried to adopt Resolution 04-17; Maintaining Health Insurance Coverage for Calendar Year 2018. Roll call taken.

5.3 Internal Control Class offered by Fechter & Company

Office Manager Padilla reminded the Board that at the November meeting, it was mentioned by the Auditor, Craig Fechter of Fechter & Company that his Company puts on a presentation that is offered for free to his clients regarding understanding the Internal Control processes in the workplace. She mentioned that the presentation could either be done in May or June 2018. Consensus of the Board is to have Fechter & Company do the presentation on May 15, 2018 starting at 9:00 am. Lunch will be provided at 12:00 pm followed by the May 2018 Board meeting at 1:00 pm.

5.4 Sale of F-250 Utility Truck

Manager Boucher mentioned that the District currently has a 2000 Ford F250 which has multiple issues. He mentioned that the NADA guides Value Report dated December 14, 2017 shows a rough trade-in value of \$5,225. He mentioned that customer Ira Smith is interested in purchasing the vehicle. Manager Boucher mentioned that Mr. Smith has agreed to pay \$4,500.00 for the F250. Motion made by Director Hatley, seconded by Director Taggart and unanimously carried to approve the sale of the 2000 Ford F250 in the amount of \$4,500.00 to Ira Smith “as is”; cash upon delivery.

5.5 Letter of Commitment

Engineer Heindell presented a Letter of Commitment to the Board which commits the District to participating in the Butte County Multi-jurisdictional Hazard Mitigation Planning. Approval of this letter allows the District to receive funding in the event of an emergency/disaster. Motion made by Director Taggart; seconded by Director Hatley and unanimously carried to approve the Letter of Commitment.

6. WATER BUSINESS

None

7. ATTORNEY REPORT

None

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reviewed over the draft minutes of the November 15, 2017 Regular Meeting of the Sewerage Commission – Oroville Region.

8.2 Butte County Infrastructure Sewer Inspection Request

Engineer Heindell verbally presented a request by Butte County Facility Services to provide collaborative construction inspections for the County Infrastructure project. He mentioned that Butte County wishes to rely on the District's expertise in sewer infrastructure due to lack of funds available to hire a third party inspector. Engineer Heindell expressed that the District should only be doing so with an agreement between the County and the District which waives all liability for the District as well as indemnify the District towards any future issues. Lastly, it should be made clear to the County that the District is the first priority and that the County's sewer inspections are to be secondary to the District. The Board voted to move forward with completing an agreement with the County and providing inspection services dependent upon their agreeing to the District's terms.

9. MANAGER'S REPORT

Sustainable Groundwater Management Act Update: Engineer Heindell presented a brief update on current SGMA activities. He mentioned that the Center for Collaborative Policy has contacted the District and wishes to have a meeting to discuss Groundwater Sustainability Plan goals and brainstorm governance ideas. He stated that this meeting has not been finalized. Once the meeting has taken place, he will provide an update to the Board.

10. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

11. BOARD COMMENTS

None

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12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 2:55 pm.

Secretary of the Board

President of the Board